

**Council of Connecticut Academic Library Directors  
Connecticut Library Consortium  
Reciprocal Library Borrowing Program 2008-2009**

Library and Contact Person	Loan Period	Material types lent	Overdue fines	Lost book charges	Overdue recall fine	Notes
<p><b>Albertus Magnus College</b> Rosay Hall 700 Prospect Street New Haven, CT 06511</p> <p>Carol Skalko 203 773-8511 cskalko@albertus.edu</p>	<p>4 weeks, one four-week renewal</p>	<p>Books</p>	<p>\$.10 per day per item</p>	<p>\$50.00 plus \$10.00 processing fee</p>	<p>None</p>	
<p><b>Asnuntuck Community College</b> Learning Resource Center 170 Elm Street Enfield, CT 06082</p> <p>Qiong Zou Circulation Coordinator 860 253-3172 FAX 860 253-9310 qzou@acc.comment.edu</p>	<p>4 weeks, one 4-week renewal.</p> <p>Phone renewals allowed</p>	<p>Books</p>	<p>None</p>	<p>Replacement cost, \$25.00 for paperback and \$40.00 for hardcover, plus \$10.00 fee</p>	<p>None</p>	
<p><b>Briarwood College</b> Anthony A. Pupillo Library 2279 Mount Vernon Road Southington, CT 06489</p> <p>Carissa M. DeLizio, Director 860 628-4751 x148 delizioc@briarwood.edu</p>	<p>3 weeks, one 3-week renewal.</p> <p>Phone renewals allowed.</p>	<p>Books, videos, older periodicals</p>	<p>\$.10 per day per item, maximum of \$10.00 per loan period per item.</p>	<p>Replacement cost of material. Out of print: \$50.00 for hardcover, \$25.00 for paperback.</p>	<p>None</p>	<p>Non-circulating: Reference books Latest issue of Periodicals</p> <p>3 item limit</p>
<p><b>Capital Community College</b> Library 950 Main Street Hartford, CT 06103</p> <p>Lien Tran 860 906-5026 fax 860 906-5255 Ltran@ccc.commnet.edu</p>	<p>4 weeks, one 4-week renewal.</p>	<p>Books</p>	<p>None</p>	<p>Replacement price</p>		<p>Non-circulating: Reference books, Reserved textbooks, Videos DVDs, CDs and Periodicals.</p>

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<b>Central Connecticut State University</b> Elihu Burritt Library New Britain, CT 06050  Janice Kozovich Kozovich@ccsu.edu	Books – 4 weeks  Some videos and Software – 1 week  Music CD's – 2 weeks	Books, videos, CD's	\$.10 per day per item. Maximum of \$10.00 per item. Videos and software: \$1.00 per day per item. Maximum of \$25.00 per item.	Current cost of item plus \$25.00 processing fee.  Hardcover OP: \$75.00  Paperback OP: \$50.00		15 item limit
<b>Clemens College</b> (formerly Int'l College of Hospitality Mgmt) 1760 Mapleton Avenue Suffield, CT 06078  Eileen Roehl, Director 860 668-3515 FAX 860 668-7369 eroehl@ichm.edu	3 week loan.	Books.	\$0.10 per item per day.	Replacement charge + \$5.00 processing fee.	None.	
<b>Connecticut College</b> Charles E. Shain Library 270 Mohegan Avenue New London, CT 06320  Lori Blados Circulation Supervisor 860 439-2662 labla@conncoll.edu	28 day loan with one renewal.  Phone renewals allowed.  All loans subject to recall.	Books only.	\$35.00 non-refundable processing fee per item if more than 28 days overdue.	\$50.00 minimum or price of book, whichever is higher.	\$7.00 per day – \$70.00 maximum.	10 item limit
<b>Eastern Connecticut State University</b> J. Eugene Smith Library 83 Windham Street Willimantic, CT 06226  Moira Fitzgerald Access Services Librarian 860 465-5719 FAX 860 465-5521 fitzgeraldm@easternct.edu	General circulation is 28 Days, 2 renewals  Videos are 14 days with no renewals.	Circulating books, government documents, videos, music, CD's	General is \$.10/day to a maximum of \$10.00  Videos are \$1.00/day to a maximum of \$20.00	Actual replacement cost, plus accumulated fines, plus a \$25.00 processing fee	General fines increase to \$.20/day	Accumulated charges of \$10.00 block borrowing privileges

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<b>Fairfield University</b> DiMenna-Nyselius Library 1073 North Benson Road Fairfield, CT 06824  Sharon Sparkman Circulation Supervisor 203 254-4044 x2189 FAX 203 254-3145 ssparkman@mail.fairfield.edu	28 days.  No renewals.	Books	\$.05 per day per book.  Maximum of \$5.00.	Replacement cost \$50.00.	\$1.00 per day.  No maximum.	3 book limit.
<b>Gateway Community College Library, New Haven Campus</b> 60 Sargent Drive New Haven, CT 06511  Bill Smith 203 285-2054 wsmith@gwcc.commnet.edu  <b>Gateway Community College Library, North Haven Campus</b> 88 Bassett Road North Haven, CT 06473 203 285-2340	3 week loan.  One renewal.	Books and Books on tape	N/A	Cost of the book plus \$5.00	N/A	
<b>Hartford Seminary</b> 77 Sherman Street Hartford, CT 06105  Andrea Jones 860 509-9500 FAX 860 509-9509 ajones@hartsem.edu	General circulation is 30 Days, 2 renewals  Video circulation is 7 days, 1 renewal	Books, videos, cassettes	Books/videos \$.25 per book per day, maximum  \$25.00 per book/video	Minimum \$50.00 or replacement cost if higher.	None	10 item limit. Books may not be renewed or borrowed if fines are owed.
<b>Housatonic Community College Library</b> 900 Lafayette Boulevard Bridgeport, CT 06604  Mark Gore Circulation Supervisor 203 332-5069 mgore@hcc.commnet.edu	4 week loan for books. One renewal, provided there is no hold. Phone renewals allowed for books; have at hand when you call. One week loan with no renewals for Videos, DVDs, and CDs.	Books.  Magazines – in house use only.  Reference books do not circulate.	No fines on books.  \$1.00 per weekday up to \$5.00 for Videos, DVDs, and CDs.  Privileges are blocked if there are outstanding fines or lost materials.	Replacement cost for lost books.  Minimum \$40.00.		-8 book limit at a time; no more than 5 books on the same subject -3 item limit at a time for Videos, DVDs and CDs. -No ILL for CCALD borrowers

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<p><b>Lyme Academy College of Fine Arts</b> 84 Lyme Street Old Lyme, CT 06371</p> <p>Circulation Supervisor 860 434-5232 x130 library@lymeacademy.edu</p>	<p>4 week loan; all loans subject to recall. One renewal granted. Requests for renewals should be made prior to due date. Requests for renewals may be processed by phone or in person.</p>	<p>Books</p>	<p>\$0.25 per day</p>	<p>\$65.00 minimum discretionary higher fees will be charged for books whose replacement cost greatly exceeds the minimum fee.</p>	<p>\$0.25 per day</p>	<p>3 item limit</p>
<p><b>Manchester Community College Library, M.S. 15</b> Great Path P.O. Box 1046 Manchester, CT 06040-1046</p> <p>Donna Brice Circulation Supervisor 860 512-3418 or Circ desk 860 512-3420 FAX 860 512-3411 Dbrice@mcc.commnet.edu</p>	<p>Books: 3 weeks with one 2-week renewal</p> <p>A-V: 1 week with one 1-week renewal</p> <p>Phone renewals allowed.</p>	<p>Books, DVDs, Videos, CD's</p>	<p>\$1.00 per day on DVDs, maximum of \$10.00 per item.</p> <p>\$0.25 per day on Lease Collection, maximum of \$10.00 per item.</p>	<p>Book price plus \$10.00 processing fee, or fee necessary to replace book if OP.</p>	<p>\$1.00 per day, maximum of \$5.00 per item.</p>	<p>Non-circulating: Reference, Periodicals, and Reserve materials.</p> <p>We issue cards and lend to all CT residents.</p> <p>5 item limit</p>
<p><b>Middlesex Community College Library</b> 100 Training Hill Road Middletown, CT 06457</p> <p>Alma Zyko Library Associate 860 343-5834 or 860 343-5830 – Circ. Desk Fax 860 343-5874 Azyko@mxcc.commnet.edu</p>	<p>Books: 3 weeks with one 2-week renewals</p> <p>A-V: 1 week with one 1-week renewal</p> <p>Phone renewals allowed.</p>	<p>Books, DVDs, Videos, CDs, Records</p>	<p>All materials except DVDs \$0.10 per day, maximum of \$10.00 per item.</p> <p>DVDs: \$0.25 per day, maximum of \$10.00 per item.</p>	<p>Item price plus \$10.00 processing fee, or fee necessary to replace item if OP.</p>	<p>All materials except DVDs \$0.10 per day, maximum of \$10.00 per item.</p> <p>DVDs: \$0.50 per day, maximum of \$10.00 per item.</p>	

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<b>Mitchell College</b> 437 Pequot Avenue New London, CT 06320  Katie Brossard 860 701-7789 FAX 860 701-5099 Brossard_k@mitchell.edu	28 days.  One 28-day renewal allowed.  Phone renewals allowed.	Books, excl. reserves, Juvenile, and New Arrivals. Visual Media will be loaned on a pick-up basis only	\$.10 per day per item.  Maximum of \$15.00 per loan period per item.	Replacement cost of book. (\$50; market price prevails when available) plus 25% processing fee.	Regular overdue fines apply.	5 item limit.
<b>Naugatuck Valley Community College</b> Max R. Traurig LRC/Library 750 Chase Parkway Waterbury, CT 06708  Elaine Milnor Circulation Supervisor 203 575-8024 FAX 203 575-8062 emilnor@nvcc.commnet.edu	3 weeks, one renewal Phone renewals allowed	Books	None	Replacement cost of book, plus \$10.00 processing fee	None	
<b>Northwestern Connecticut Community College</b> Winsted, CT 06098  Pamela Bellows Public Services Librarian 860 738-6481 FAX 860 379-4995 pbellows@nwcc.commnet.edu	3 weeks, 2 renewals Phone renewals allowed  Videos/DVDs – 7 days No renewals	Books, CDs, Videos & DVDs	None	\$10.00 processing fee plus cost of materials	None	10 item limit on books  5 item limit on CDs  2 item limit on videos
<b>Norwalk Community College</b> 188 Richards Avenue Norwalk, CT 06854  Elizabeth Pisaretz Circulation Desk Supervisor 203 857-7210 episaretz@ncc.commnet.edu	3 Weeks.  One renewal to Faculty and Staff	All formats of materials, i.e. Books, Audio, Video, & DVD	No fines charged to Faculty and Staff	Replacement cost of an item plus \$5.00 processing fee		

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<b>Post University</b> Traurig Library 800 Country Club Road P.O. Box 2540 Waterbury, CT 06723-2540  Peggy Routzahn 203 596-4560 FAX 203 575-9691 MRoutzahn@post.edu	4 weeks, one 4 week renewal  Phone renewals allowed	Books	\$ .10 per day; \$1.00 maximum per item	\$50.00 per item	N/A	10 item limit
<b>Quinnipiac University</b> Arnold Bernhard Library 275 Mt. Carmel Avenue Hamden, CT 06518  Cecilia Dalzell Access Services Librarian 203 582-3783 FAX 203 582-8629 cecilia.dalzell@quinnipiac.edu	28 day loan.  No renewals.	Books.  Exceptions: Nothing from New Books, Bestsellers and Albert Schweitzer Collection.	\$1.00 per day per item.  After 14 days overdue, Borrowing privileges will be suspended.	Replacement cost plus \$25.00 processing fee in addition to fines.	\$1.00 per day once recalled.	5 item limit.  No ILL  CCALD borrowers must present a photo ID with the CCALD card when borrowing.
<b>Rensselaer at Hartford</b> Cole Library 275 Windsor Street Hartford, CT 06120  Carol Flynn Circulation Supervisor 860 548-2490 Flynnc@rhi.edu	2 week loan period.  2 two-week renewals.  Telephone renewals allowed.	Books.	No overdue fines.  After 14 days overdue, borrowing privileges will be suspended	Replacement cost of book, plus \$10.00 Processing fee.	No overdue recall fines.  After 14 days overdue, borrowing privileges will be suspended.	6 item limit.  No ILL.
<b>Sacred Heart University</b> Ryan Matura Library 5151 Park Avenue Fairfield, CT 06825-1000  Kathy Giotsas Head of Public Services and Circulation Librarian 203 396-8283 FAX 203 374-9968 giotsase@sacredheart.edu	2 weeks, one 2 week renewal.  Phone and online renewals allowed.	Books	\$ .25 per day per item	Replacement cost of book plus \$30.00 processing fee and fines.	None	3 book limit

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<p><b>St. Joseph College</b>  Pope Pius XII Library  1678 Asylum Street  West Hartford, CT 06117</p> <p>Sheila Martin  Public Services Librarian  860 231-5586  swmartin@sjc.edu</p>	<p>Fixed date – for example, a book borrowed from October 15<sup>th</sup> through November 14<sup>th</sup> will be due on December 15<sup>th</sup>.</p> <p>Kits, videos, audio and video tapes have a seven day loan period.</p>	<p>Books, audio and video tapes, kits, and LPs.</p>	<p>\$.10 per day for all circulating items. Patron accounts are blocked when fines reach \$5.00 for ANY item.</p>	<p>\$ 10.00 processing fee, plus fair market value of item</p>	<p>None</p>	
<p><b>Southern Connecticut State University</b>  Hilton C. Buley Library  501 Crescent Street  New Haven, CT 06515</p> <p>Shirley Cavanagh  203 392-5768  cavanaghs1@southernct.edu</p>	<p>28 days, one 28 renewal.</p> <p>Renewals may be done in person or by phone.</p>	<p>Books</p>	<p>\$.10 per day per item. Maximum of \$10.00 per loan period per item.</p>	<p>Replacement cost plus \$20.00 processing fee.</p>	<p>NONE</p>	<p>10 item limit</p>
<p><b>Three Rivers Community College</b>  Learning Resource Center  7 Mahan Drive  Norwich, CT 06360-2497</p> <p>Janice DeWolf  Library Associate  860 383-5251  jdewolf@trcc.commnet.edu</p>	<p>30 day loan.</p> <p>One 30 day renewal.</p> <p>Phone renewals for Books only.</p> <p>No renewals for audiocassettes, CDs, &amp; DVDs.</p>	<p>Books, audiocassettes, CDs, &amp; DVDs.</p>	<p>None</p>	<p>Replacement cost plus \$10 processing fee.</p>	<p>None</p>	<p>Non-circulating: Nursing videos and Reference. Periodicals for in-house use only.</p>

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<p><b>Trinity College Library</b> 300 Summit Street Hartford, CT 06106-3100</p> <p>Alice Angelo Access Services Librarian 860 297-2247 alice.angelo@trincoll.edu</p>	<p>28 day loan, one renewal</p> <p>Renewal in person, online, or by phone to 860 297-4132</p>	<p>Circulating books</p>	<p>None</p>	<p>\$60.00 minimum replacement fee plus \$35.00 processing fee or</p> <p>Bibliographically equivalent copy in good to excellent condition plus \$35.00 processing fee</p>	<p>\$10.00/day to \$100.00 maximum</p>	<p>5 item limit</p> <p>Borrowers must present photo ID with CCALD card when registering and borrowing books.</p> <p>No ILL or CTW Loan Service</p>
<p><b>Tunxis Community College Library</b> 271 Scott Swamp Road Farmington, CT 06032</p> <p>Behnaz Perri, Circulation Supervisor 860 255-3807 FAX 860 255-3808 Bperri@txcc.comnet.edu</p>	<p>Books: 3 weeks Cassettes: 3 weeks CDs: 3 weeks Videos: 2 days DVDs: 2 days</p> <p>Renewal period: Same as loan period</p> <p>Renewals in person, online, or by phone to 860 255-3803</p>	<p>Books, audios, videos, CD's, DVDs.</p>	<p>Videos and DVDs - \$1.00 per day</p>	<p>Item price plus \$20.00, or fee necessary to replace book with comparable title if O. P.</p>	<p>None</p>	<p>4 item limit</p>
<p><b>United State Coast Guard Academy Library (dl)</b> 35 Mohegan Avenue New London, CT 06320</p> <p>Janet Whitty Library Technician 860-701-6422 FAX 860 444-8516 Janet.A.Whitty@uscga.edu</p>	<p>4 weeks, one 4-week renewal.</p> <p>Phone and email renewals allowed.</p>	<p>Books</p> <p>Regular circulating collection only.</p>	<p>None</p>	<p>Replacement cost of book (\$35.00 minimum or BIP figure) plus \$10.00 processing fee</p>	<p>None</p>	<p>5 item limit</p>

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<p><b>University of Bridgeport</b> Magnus Wahlstrom Library 126 Park Avenue Bridgeport, CT 06604</p> <p>Jeff Orrico Head, Reference/Instructional and &amp; Access Services 203 576-4746 FAX 203 576-4791 jorrico@bridgeport.edu</p>	<p>Wahlstrom Library only: 30 day borrowing period, one 30 day renewal. No phone renewals allowed.</p> <p>Patrons may access patron record and renew online in UBCAT via the library's homepage of the Web.</p>	<p>Books. If a book has an accompanying computer disc, that item may be checked out as a separate book item.</p>	<p>\$.10 per day per item, maximum of \$3.00 per item</p>	<p>Purchase price of item if on record in the library's system. Otherwise, \$45.00 replacement fee per item. All items are subject to a processing fee of \$20.00 and the maximum fine.</p>	<p>\$1.00 per day per item. Maximum cost of \$30.00 per recalled item</p>	<p>3 item limit</p> <p>All CCALD borrowers are required to present a form of photo ID with th CCALD card for circulation transactions</p>
<p><b>University of Hartford</b> University Libraries 200 Bloomfield Avenue West Hartford, CT 06117</p> <p>Nick Wharton Circulation/Reference Librarian 860 768-4403 FAX 860 768-5298 wharton@hartford.edu</p>	<p>Mortensen: 4 weeks, one 4-week renewal.</p> <p>Allen Memorial: 3 weeks, one 3 week renewal</p> <p>Phone renewals allowed.</p>	<p>Books only.</p>	<p>All libraries: \$.10 per day per item, maximum of \$10.00 per loan period per item.</p>	<p>All libraries: Purchase price of item if on record. Otherwise, \$38.00 replacement fee per item plus \$15.00 non-refundable processing fee and any fines.</p>	<p>None</p>	<p>10 item limit</p> <p>No ILL</p>
<p><b>University of New Haven</b> Marvin K. Peterson Library 300 Boston Post Road West Haven, CT 06516</p> <p>Christine Edgar Head of Access Services cedgar@newhaven.edu 203 932-7197 FAX 203 932-1469 cedgar@newhaven.edu</p>	<p>4 weeks, one 4-week renewal.</p> <p>Phone renewals allowed.</p>	<p>Books</p>	<p>\$.05 per day per item.  Maximum of \$5.00 per loan period per item.</p>	<p>Replacement cost of book (\$40.00) plus \$5.00 processing fee and \$5.00 overdue fine.</p> <p>Total: \$50.00 per item.</p>	<p>None</p>	<p>10 item limit</p>

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<b>Western Connecticut State University</b> Ruth A. Haas Library Robert S. Young Library Danbury, CT 06810  Russ Gladstone Access Services Librarian 203 837-9102 gladstoner@wcsu.edu	4 weeks	Books	\$.10 per day, maximum of \$10.00 per item.	Current cost of item plus \$25.00 processing fee.		3 book limit.  No renewals.

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